

Message Text

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ORIGIN ITFE-00

INFO OCT-01 EA-10 DHA-02 ORM-01 VOE-00 SCA-01 INSE-00

AID-05 IO-10 ISO-00 (ISO) R

DRAFTED BY IATF:GZUARES:CH

APPROVED BY IATF:JTAFT

IATF/MS:BMITCHELL

IATF/RS:RPASQUARELLA

IATF:RDUBOIS

IATF/ADP:BDICKSON

----- 073378

R 041750Z AUG 75

FM SECSTATE WASHDC

TO CG CAMP PENDLETON

CG FT CHAFFEE ARK

CG EGLIN AFT FLA

INDIAN TOWN GAP PA

UNCLAS STATE 183316

E.O. 11652: N/A

TAGS: SREF

SUBJECT: COMPUTER ASSISTANCE SKILL JOB MATCHING PROJECT

FOR: SENIOR CIVIL COORDINATORS

1. THE COMPUTER/ASSISTANCE SKILL JOB MATCHING PROJECT DISCUSSED AT THE JUNE 29, 1975, SENIOR CIVIL COORDINATORS MEETING IN WASHINGTON, HAS BEEN AUTHORIZED BY IATF. IT IS ANTICIPATED THAT THIS PROJECT WILL AUGMENT AND FACILITATE EFFORTS TO RESETTLE REFUGEES BY PROVIDING VOLAGS AND OTHER RESETTLEMENT AGENCIES WITH "PACKAGED" EMPLOYMENT/SPONSOR/ REFUGEE MATCHES. THIS APPROACH WILL ASSIST IN PREVENTING RESETTLEMENT IN AREAS OF HIGH UNEMPLOYMENT WHERE THERE IS LIMITED OR NO POTENTIAL FOR UTILIZATION OF THE REFUGEES' SKILLS.

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2. THE PRIMARY OBJECTIVE OF THIS PROJECT DURING THE INITIAL PHASE IS TO OBTAIN OCCUPATIONAL SKILL INFORMATION RELATING TO ALL POTENTIAL WORKERS OVER AGE 17 IN ORDER TO

MATCH THEIR SKILLS WITH POTENTIAL SPONSOR/JOB OPPORTUNITIES. IN ADDITION, THIS EFFORT WILL ENABLE US TO OBTAIN MISSING OR INCOMPLETE DATA IN THE REFUGEE FILES REGARDING AGE, EDUCATIONAL LEVEL, AND OTHER FACTORS WHICH ARE ESSENTIAL TO OUR PLANNING AND RESETTLEMENT ACTIVITIES.

3. IT IS RECOGNIZED THAT MUCH OF THE WORK IN CODING REFUGEE OCCUPATIONAL SKILLS AND CLEANING UP THE DATA BASE HAS BEEN COMPLETED. THIS INITIATIVE WILL FOCUS ON THOSE AREAS (PRIMARILY CHAFFEE AND PENDLETON) WHERE ADDITIONAL EFFORT IS NEEDED.

4. IN THE MEANTIME, THE NON-SPECIFIC SPONSORSHIP FILE IS BEING UPDATED AND ADDITIONAL INFORMATION GATHERED PARTICULARLY WITH REGARD TO SPONSORS' OFFERS OF EMPLOYMENT THROUGH A TELEPHONE SURVEY. PLANS ARE IN DEVELOPMENT FOR ADDITIONAL APPROACHES TO GENERATE JOB OFFERS.

5. A CADRE OF DOL STAFF WILL BEGIN REPORTING TO CHAFFEE (20 PERSONNEL) ON AUGUST 13TH, AND PENDLETON (30 PERSONNEL) ON AUGUST 11TH. (IGMR AND EGLIN WILL NOT PARTICIPATE IN THIS PHASE BECAUSE CODING OF SKILLS HAS BEEN COMPLETED). DURING THE SUBSEQUENT 14 DAYS DOL STAFF WILL CONDUCT INTERVIEWS WITH ALL POTENTIAL WORKERS OVER AGE 17 AND CLASSIFY OCCUPATIONAL SKILLS FOR COMPUTER INPUT. MISSING OR INCOMPLETE DATA RE EDUCATION, AGE, ETC., WILL BE OBTAINED SIMULTANEOUSLY. NOTE: THE VOLAG WITH WHICH EVACUEE IS CURRENTLY WORKING MUST BE ENTERED INTO THE "ORGANIZATION VERIFYING SPONSORSHIP" FIELD.

6. THE DOL REPRESENTATIVE AND ADP STAFF AT CHAFFEE AND PENDLETON MUST COORDINATE AND SCHEDULE ACTIVITIES. THE SCC IS REQUESTED TO PROVIDE HIS PERSONAL LEADERSHIP AND ARRANGE FOR LOGISTICAL SUPPORT. IT WILL BE NECESSARY TO HAVE LOCATOR ASSISTANCE FOR THE PROJECT FROM OTHER SUPPORT UNITS AT BOTH CAMPS. IN ADDITION TO SPACE AND EQUIPMENT (DESKS AND CHAIRS), INTERPRETERS MUST BE PROVIDED AS
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REQUIRED.

7. ANY ANTICIPATED DIFFICULTIES IN COORDINATION, LOGISTICS OR SCHEDULING SHOULD BE COMMUNICATED IMMEDIATELY TO THE IATF, ATTN: BRYAN MITCHELL.

8. DIRECTIONS AND PROCEDURES RE THE MATCHING PHASE OF THIS OPERATION WILL BE FORTHCOMING. INGERSOLL

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<< END OF DOCUMENT >>

Message Attributes

Automatic Decaptioning: X
Capture Date: 26 AUG 1999
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: COMPUTERS, EMPLOYMENT, REFUGEE RESETTLEMENT, VOLUNTARY AGENCIES
Control Number: n/a
Copy: SINGLE
Draft Date: 04 AUG 1975
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1975STATE183316
Document Source: ADS
Document Unique ID: 00
Drafter: IATF:GZUARES:CH
Enclosure: n/a
Executive Order: N/A
Errors: n/a
Film Number: D750268-1166
From: STATE
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1975/newtext/t19750899/baaaarbo.tel
Line Count: 107
Locator: TEXT ON-LINE, TEXT ON MICROFILM
Office: ORIGIN ITF
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 2
Previous Channel Indicators:
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: n/a
Review Action: RELEASED, APPROVED
Review Authority: hartledg
Review Comment: n/a
Review Content Flags:
Review Date: 27 JAN 2003
Review Event:
Review Exemptions: n/a
Review History: RELEASED <27 JAN 2003 by ReddocGW>; APPROVED <05 FEB 2004 by hartledg>
Review Markings:

Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
06 JUL 2006

Review Media Identifier:
Review Referrals: n/a
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
Secure: OPEN
Status: <DBA CORRECTED> gwr 971003
Subject: n/a
TAGS: SREF, SREF
To: CG CAMP PENDLETON
CG FT CHAFFEE ARK
CG EGLIN AFT FLA
INDIAN TOWN GAP PA
Type: TE
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 06 JUL 2006

